

MINUTES

Faculty of Science Health and Safety Committee Meeting

DATE: March 21, 2017

TIME: 11:30 am

PLACE: 3230 HP Dean's Boardroom

Attendees: Gail Atwill, Peter Mosher, Penka Matanska, Laura Thomas, Tina Preseau, Beth Halfkenny, Nancy Delcellier, Sara Landry (scribe)

Regrets: Andrew Miles, Tracie Barkley, Teresa Fortin

1 Agenda

- 1.1 Approval of agenda – Laura moved, Penka second, all votes to approve
- 1.2 Approval of Minutes of January 17, 2017 – Beth moved, Peter second, all votes to approve

2. Ongoing Business

2.1 New representative for Tory Level 1 (Biology) – no new rep for Tory yet, actively being worked on.

2.2 Fire Safety Wardens – still finding new wardens. There is currently not an adequate amount of fire safety wardens. There will be a walk through on Friday March 24th. EHS have ordered fluorescent vests for wardens across campus, as an identifier.

2.3 Floor Waxing procedures – FMP has implemented procedures whereby ventilation remains active overnight in areas where floors are being serviced. Follow up is ongoing. The optimal time for waxing would be the summer, although for esthetics floor washing should be done more often. Tina to email Andy Mutch to Review waxing schedule.

2.4 Disposal of Chemicals and Equipment decommissioning for Neuroscience – The building has been emptied of hazardous materials including chemicals and the contractors have taken over for demolition. Decommissioning of neuroscience was a challenge, necessitating a third party to complete the required decommissioning. A concern was raised at the table that information (decommissioning procedure) is not being disseminated through the departments to notify the correct people.

2.5 Review of Terms of Reference – Terms of Reference reviewed at January meeting was not most current, so the Terms were reviewed again. 1.4 should read "Director" not "Assistant Director". Also, the members of the Faculty of Science Health and Safety Committee will be posted online.

3. New business:

3.1 Building concerns – Please submit prior to meeting – no concerns to report

4. **JHSC** - March 29th is the next JHSC meeting. Peter is leaving JHSC, Graham Galway is replacing him.

5. **EHS initiatives/ mandatory training** – Health and Safety Data Management system is currently being worked on. First it will track accidents, and injuries then it will include more information such as inspections. Upcoming events are NAOSH which will run from May 8th to the 12th. Members are encouraged to participate in the CU Amazing Race: Comeback Edition, as well as other activities.

6. **Next meeting:** June 20th from 9:30am to 11:00am.