

Let's Talk Science Outreach at CarletonU Leadership Opportunity

THE OPPORTUNITY: Indigenous Coordinator, local outreach

Let's Talk Science Outreach at CarletonU is run jointly with uOttawa and is one of the largest of the over 50 Let's Talk Science sites across Canada. This position is for an Indigenous student at CarletonU who would be interested in helping to coordinate our Indigenous outreach in Ottawa. We work with the Wabano Centre for Aboriginal Health, the Inuuqatigiit Centre for Inuit Children, Youth and Families, Tungasuvvingat Inuit, the Odawa Friendship Centre, and Minwaashin Lodge. We also work with the Indigenous youth at Philemone Wright school in Gatineau.

This is a paid position for an average of 9 hours a week for 40 weeks from September 1 2021 to June 30, 2023. You do not have to have a science background for the position. The position requires you to work with a team of 12 coordinators at both CarletonU and uOttawa, and the director of the program. The position requires you to be fully vaccinated (including any boosters you are eligible for) and will require you to wear a mask (e.g. at meetings and when working with youth).

The main responsibilities include those below:

- Coordinate the community outreach we do with the the local Indigenous organizations we work with – setting up dates and times for activities which may be in person or virtual.
- Working with the Indigenous leaders at Philemone Wright school in Gatineau to set up activities
- Doing some of the activities with the children and youth (we will train you) and finding other volunteers to do activities.
- Ensuring all activities are logged on our online portal
- Other duties as they arise.

Assets

- A strong desire to encourage and support Indigenous youth.
- Being able to work as a team and independently.
- Strong organizational skills.
- Excellent communication and organization skills.
- Previous or current involvement with the Let's Talk Science Program.

Please email your **cover letter** and **CV** by September 2, to the Director of Let's Talk Science at CarletonU and uOttawa at carleton@outreach.letstalkscience.ca. Your **cover letter** should include why you want this position, the strengths you bring to the position, and how your experiences make you a excellent candidate.